

MINUTES OF THE ANNUAL GENERAL MEETING of Tecumseh Tennis Club (“the Club”) held on Monday, November 20th, 2023 at 7:00 p.m. Toronto time via videoconference.

Members present

Russ Ford (Chair)
Gordon King
Nicole Baryla
Claudine Quinn
Evelyn Borys
Sarosh Bhumgara
Michelle Albanese
Mike Robinson
Aalia Parker
Barbara Choi
Yvonne Mellows
Carol Salisbury
David Steger
David Gorski
Ashtonne Tesoro
Joanne DeVoe
Dimitri Tsaltas
Amos Wong
Veronica Wiacek

Guests present

Steve Theodoropoulos

Constitution of Meeting

Russ Ford chaired the meeting, and Barbara Choi served as Secretary of the meeting.

Russ stated that a quorum of the Members was present (≥ 15 Members), and all the Members had received notice of the meeting. The meeting was declared to be regularly constituted for the transaction of business.

1. Opening Comments of the Chair

Russ welcomed the Members and called the meeting to order.

2. Review and Approval of Agenda and Previous AGM Minutes

The Chair requested approval of the agenda of November 20, 2023 and the minutes from the previous AGM held on November 30, 2022.

Upon motion duly made, seconded, and carried unanimously, the Tecumseh Tennis Club Membership approved the agenda of November 20, 2023 and minutes from the Annual General Meeting held on November 30, 2022, as circulated prior to the November 20, 2023 Annual General Meeting.

3. Report of the Executive Board

Russ referred to the Board Report that was provided to the Members ahead of the AGM and indicated that he would provide a high-level overview of the key information.

Russ stated that the Membership grew by 16 to 608 Members in 2023. The courts were not unacceptably busy with the current number of Members and the Executive Board has agreed to accept 600 Members again next season.

Russ mentioned that in addition to the Club's regular programs and activities, we held more socials, introduced recreational tournaments, added a second Lakeshore League team, and established a competitive age 55+ club team.

Russ indicated that with the Club securing an Ontario Trillium Foundation grant of \$150k, we should be in a good position to be able to cover the Club's portion of the costs associated with the new lighting and the reconstruction of the courts. The renovations to the Club will include removal of the existing lighting poles/wiring and installation of new, higher poles with flood lights. Drainage issues will be addressed and then the court reconstruction will begin. The work is expected to start in the early spring. As such, the Club will have a later start to the 2024 tennis season.

4. Matters arising from the Report of the Executive Board

David Gorski asked what materials will be used when the courts are reconstructed and if the plan is to use materials that will ensure a long lifespan. Russ responded that the details of the reconstruction materials have not yet been discussed with the City, however, he anticipates that the materials will be the same as what has been used for all the other similar clubs in the City. Reconstructed courts will last 20+ years. Resurfacing of the courts will need to be completed every 8-10 years.

There were no additional questions from the Members.

5. Treasurer's Report

Gordon walked through the balance sheet and statement of operations that were provided as part of the AGM materials.

Gordon provided the following comments on the YTD results:

- Revenues were higher than last year reflecting the slight increase in memberships. Court fees received from the Tennis Director were approximately the same as last year. Other income is from the interest accrued from our GIC investment. The GIC will come due in February 2024, so the cash will be available for any costs associated with the new lighting/reconstruction of the courts above what our grant will cover.

- Expenses were in line with last year, with a slight increase. The largest expense associated with the maintenance/facilities are the hydro, water and toilet rental.
- Registration/Advertising costs included website maintenance, shoe tags, and stamps for mailing out shoe tags.
- Costs associated with Fees/dues for tennis activities included tennis balls, which accounted for a significant portion of the total.
- The General admin fees include bank fees and Directors & Officers insurance.
- Total revenue was \$~42k and expenses were ~\$11k so have an excess revenue of \$~31k.
- The Balance Sheet shows that we have cash & cash equivalents of ~\$121k, which includes the GIC and cash in the bank.
- The Club had not received the bills for hydro and water for this season or the previous season at the time the financial statements were prepared, so they are recorded as liabilities. Gordon indicated he recently received these invoices and will review them.
- Unrestricted net assets is ~\$116k, which will be used to cover the Club's portion of the court reconstruction and new lights beyond our grant, as well as any future projects.

David Gorski asked whether the Club has considered sponsorships to recoup some of our expenses (tennis balls/social events). Gordon responded that Sarosh and Angela were able to secure some sponsorships for the tournaments this season and that we could consider pursuing additional sponsorships in the future.

6. Approval of the Treasurer's Report

Russ put forward the proposed resolution that the Tecumseh Tennis Club Membership approve the 2023 financial report as circulated prior to the November 20, 2023 Annual General Meeting.

Upon motion duly made, seconded, and carried unanimously, the Tecumseh Tennis Club Membership approved the 2023 financial report as circulated prior to the November 20, 2023 Annual General Meeting.

7. Tennis Director's Report on Activities

Steve indicated that his clinics continued to grow in 2023 and that he was able to provide an extra \$200 in court fees to the Club compared to last season. He commented that the Club has received a lot of positive Google reviews, which is also reflected in the success and growth of his programs.

There were no questions from the Members.

8. Strategic Plan and One-year Objectives

Russ indicated that with the Ontario Trillium Foundation grant and the Club's cash in the bank, we have a fair amount of funds. In addition to the planned court reconstruction/new lighting, we will need to think about what we would like to do in the future – whether it be building an additional court, or a club

house, etc. The Board will engage the membership over the next year to see what is most desirable for the future.

Nicole indicated that the free on-line court booking software, Skedda, that the Club has been using for the last three seasons is being discontinued. So, there will be an added expense for the Club for next year and moving forward. There are a number of software platforms available, and Mike Robinson has begun putting together a features list of requirements. There will be a need to balance the cost vs the features as some software platforms can be quite expensive. Potential software platforms will be evaluated during the off-season so that we can implement a new system at the start of the 2024 season.

There were no questions/comments from the Members.

9. Election & Announcement of 2024 Executive Board Members

Russ introduced Yvonne Mellows, a non-Board Club Member, to facilitate the election of the Board.

Yvonne indicated that there are six Members who are interested in returning to their roles in 2024. There is one Member who is interested in taking on a different role, three Members interested in joining the Board and three Members who will be stepping down from their positions.

The Board Members who will be stepping down are: Russ Ford - President, Property Director - Angela Chimenti and Member-at-Large – Evelyn Borys. Vice President, Nicole Baryla, will step down from this position to take on the role of President, if elected. Yvonne thanked these Members for their time and efforts in helping to operate the Club.

The proposed changes from 2023 to 2024 are as follows:

- Nicole Baryla – President
- Michelle Albanese – Vice President
- Mike Robinson – Property Director
- Dimitri Tsaltas – Member-at-Large

Yvonne asked Members if they had any questions. There were no questions.

Yvonne put forward the proposed resolution to elect the Board for the 2024 season.

President: Nicole Baryla (for election)

Vice President: Michelle Albanese (for election)

Treasurer: Gordon King (for re-election)

Secretary: Barbara Choi (for re-election)

Property Director: Mike Robinson (for election)

Membership Director: Claudine Quinn (for re-election)

Social Director: Joanne DeVoe (for re-election)

Tournament Director: Sarosh Bhungara (for re-election)

Member-at-Large: Veronica Wiacek (for re-election)

Member-at-Large: Dimitri Tsaltas (for election)

Upon motion duly made, seconded, and carried unanimously, the Tecumseh Tennis Club Membership elected the 2024 Executive Board Members as outlined above.

10. Other Business/Meeting Adjourn

Carol Salisbury took the opportunity to thank all the Board Members past, present, and future for dedicating their time to operate the Club.

There being no further business, the meeting was adjourned at 7:22 PM.

Russ Ford, Chair

Barbara Choi, Secretary